



Golden Valley Fire District

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MINUTES OF REGULAR MEETING OF THE GOLDEN VALLEY FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Golden Valley Fire District met in regular session on **Wednesday, April 24, 2024, at 9:00 a.m.** The meeting was held at the Golden Valley Fire District Public Safety Training Center, located at 423 South Colorado Road, Golden Valley, AZ 86413. The public will have physical access to the meeting place at 8:45 a.m. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER

- Chairman DeMaio called the meeting to order at approximately 9:08 a.m.

2. ROLL CALL OF BOARD MEMBERS

- Director Jack Hommel, Clerk Sue Foster, Chairman Tony DeMaio, Director George Payntar, and Director Gary Juneau were present.

3. PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was recited.

4. PRAYER

- Pastor Mike Willis from Abundant Grace of Laughlin led the board in prayer.

5. APPROVAL OF MINUTES

A. Regular Meeting Minutes of March 27, 2024

- Director Hommel moved to approve the minutes as presented. Clerk Foster 2nd the motion. All in favor, motioned carried.

6. REPORTS AND CORRESPONDENCE

A. March 2024 Operational Report. (Chief Cunningham)

- Chief Cunningham stated for the month of March there were 214 calls total: 144 EMS and rescue calls and 5 fire-related calls.

B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*

- District properties – Chief Martin
 - Station 13 – Purchased new clothes dryer.
 - Station 11 – Purchased new clothes washer.
- Equipment – Chief Martin
 - Engine 131: Back in service. Air conditioning fixed. Jake brake fixed. Brake pump fixed.
 - Engine 121: Out of service. DPF filter issue. Chris from Emergency Vehicle Repair explained that the DPF filter must be replaced; it cannot be repaired. Will cost approximately \$10,000 and will be back in service by middle to end of next week. Chief Cunningham explained that because this was an emergency repair on a first out vehicle it was not subject to board approval and all work is already underway.

- C-102: Water pump went out. The radiator hose needed replacing. Tensioner and idler pulleys were squealing. All repairs have since been completed.
- Training
 - On-going in-house training.
- Meetings Attended
 - Attended the Mohave County Fire Officer Meeting last month, JPA was discussed. We haven't gotten the final draft yet, but it's pretty clear that this isn't going to work with all eight fire districts. Moving forward, we are going to try and work on a smaller scale: in five or six years from now, maybe three departments will come together. The biggest issue with the JPA was personnel and department debt.
 - Attending AMR Meeting tomorrow morning.
- Projects in the works
 - Yucca Consolidation: Staff has turned over the mailers to Data Axle for completion. The publications will be in the Kingman Daily Miner. Notices were mailed out last week to the Board of Supervisors. They have ten days to respond.
 - Budget: Chief Cunningham will call each board member to go over it like we have in years past.
- Thank you
 - Thank you to Pastor Mike Willis for being here today.
- Anniversaries
 - Firefighter Casey Windham – 1 year.
 - Engineer Luke Weber – 19 years.

7. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion and possible action regarding: Approval of the Fiscal Year 2022-2024 audit by Saunders Company, LTD. (Administration)

- James Saunders attended the meeting via telephone. Mr. Saunders greeted everyone and thanked the board for having them back again for doing the audit. He stated they looked at the financial records, financial statements and making sure the annual statements are presented in accordance with the Generally Accepted Accounting Principles and the Rules Governing Statements in the United States. They looked at the underlining information to make sure it supports the numbers and information in the financial statements. Arizona requires three reports, the first is the Independent Auditors Report in which we found everything correct and in good order. The second report is the Government Auditing Standards which consists of internal controls and compliance. We found no deficiencies with internal controls and no violations of rules, laws, and regulations for this report. The third and last part, compliance in which you tell the county that you will not spend more money than you have available in the year. In the Saunders Group opinion, the district complied with the requirement for the year and didn't overspend those funds. In essence, those are the required elements that we are required to report on for the audit and financial statement in the State of Arizona. James asked if the board had any questions or anything they would like to go over, and the board responded with no they didn't have any questions.
 - Clerk Foster motioned to approve as presented. Director Hommel 2nd the motion. All in favor, motion carried.

B. Discussion and possible action regarding: Approval of March 2024 financial reports. (Administration)

- Comptroller Mindy Kindelberger noted for the month of March 2024 the ending register balance for the warrant account at Wells Fargo Bank was \$1,160,804.56. Capital reserve account at Wells Fargo Bank was \$207,369.38. Payroll account at National Bank of Arizona ending register balance \$60,000.34. Revenue \$93,597.59; Expenses \$226,279.95.
 - Chairman DeMaio motioned to approve as presented. Director Hommel 2nd the motion. All in favor, motion carried.

- C. Discussion only: Review records request for the month of March. (Administration)
 - Comptroller Mindy Kindelberger read the following:
 - 03/11/24 Shumway Law, EMS report, ready 03/14/24, collected \$15.00.
 - 03/18/24 Wieneke Law, EMS report, ready 03/20/24, collected \$15.00.
 - 03/21/24 Patti Baker, fire report, ready 04/18/24, no charge.
 - 03/25/24 Farmers Ins., fire report, ready 04/18/24, awaiting payment.
 - No Action
- D. Discussion and possible action regarding: Call to Election per A.R.S. §16-225(C); approval of resolution regarding same. (Administration)
 - Comptroller Mindy Kindelberger noted that we will have three vacancies on the ballot in November. She explained that candidates can file their petitions starting on **June 8th** and the last day to file is **July 8th**. The last day to register to vote is October 7th. Candidates can pick up paperwork at our admin office or the county office. Clerk Foster asked who the three seats were that were up for election, Comptroller Kindelberger stated it was Director Hommel, Chairman DeMaio, and Director Juneau. Director Hommel remarked that he was not seeking reelection. Comptroller Kindelberger also reminded board members that if the consolidation with Yucca Fire District goes through, that citizens from Yucca would also be eligible for this board election.
 - Director Payntar motioned to approve the resolution as presented. Clerk Foster 2nd the motion. All in favor, motion carried.
- E. Discussion and possible action regarding: Approval of quote for installation of concrete pad for new tower. (Martin)
 - Since getting the initial estimate awhile back, Chief Martin tried to get more than one quote, but no one would call him back, so the only quote is from DC Concrete. If the board approves, assembly will begin next week. Director Payntar inquired as to what the original cost was, and Chief Martin stated that it was approximately \$1,000 more due to the time that had passed. Chairman DeMaio commented that every minute we wait, the price goes up, and stated that we have a quote for installation of concrete pad from DC Concrete for \$7,245.41 for the new tower.
 - Chairman DeMaio motioned to accept the quote from DC Concrete. Director Hommel 2nd the motion. All in favor, motion carried.
- F. Discussion only: Review attorney invoices. (Administration)
 - Comptroller Mindy Kindelberger stated that all charges listed pertain to the Yucca Consolidation and total in the amount of \$790.00.
 - **No Action.**

8. CALL TO THE PUBLIC. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Golden Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the agenda due to restrictions of the Open Meeting Law.*

- None

9. ADJOURNMENT

- Chairman DeMaio adjourned the meeting at approximately 9:46 a.m.

MINUTES prepared by: Emily Byrne / Mindy Kindelberger
 (This is a working draft until board approval)

Date: 04/24/2024
 Revised: 05/08/2024

By: _____ Approved:
 Sue Foster, Board Clerk