



Golden Valley Fire District

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MINUTES OF REGULAR MEETING OF THE GOLDEN VALLEY FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Golden Valley Fire District met in regular session on **Wednesday, June 22, 2022 at 9:00 a.m.** The meeting was held at the Golden Valley Fire District Public Safety Training Center, located at 423 South Colorado Road, Golden Valley, AZ 86413. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER.

- Chairperson Foster called the meeting to order at approximately 9:04 a.m.

2. ROLL CALL OF BOARD MEMBERS.

- Director George Payntar; Director Gary Juneau; Chairperson Sue Foster; Director Jack Hommel were present. Tony DeMaio arrived late at 9:08 a.m.

3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

4. APPROVAL OF MINUTES

A. Regular Meeting Minutes of May 25, 2022

- Director Hommel motioned to approve the minutes. Director Juneau 2nd. All in favor, motioned carried.

5. REPORTS AND CORRESPONDENCE.

A. May 2022 Operational Report. (Chief Cunningham)

- Chief Cunningham stated for the month of May there were 60 fire calls, 154 EMS calls, 1 Hazmat Call, and 1 admin call for a total of 216 calls.

B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*

- District properties – Assistant Fire Chief Martin
 - Station 12 had some issues with the bay door coming off its tracks, parts have been ordered by Pinion Garage Doors.
- Equipment – Assistant Fire Chief Martin
 - Engine 121 was placed back in service after having the engine rebuilt. Our mechanic will be speaking later on this issue.
 - Chief Cunningham stated that we have the opportunity to make a principal payment towards our new ladder truck in the amount of \$50,000.00 to bring the balance down as we want to make some capital purchases next budget year. Also, I would like to re-chassis Attack 125.
 - Chief stated that we have a tender out on wildland assignment in Flagstaff, with two firefighters.
- Training
 - Most training has been in house training; nobody is out in trainings.
 - AFDA will be held in Laughlin again next year, which is good for the surrounding areas so that we can attend in person.
- Meetings Attended

- Mohave County Fire Officer's meeting tomorrow.
- Pre-Annual Monsoon Season Meeting: Assistant Chief Martin stated the weather service is predicting a normal monsoon season. During the meeting they went through to see what department has the equipment for swift water rescue.
- Dispatch Meeting discussed priority dispatching for fire calls, they are already do this for medical calls. This just rates the response in a priority from Alfa to Echo. Dispatch is trying to make it more streamlined for calls. We will not change our response procedures based on this and will respond as normal.
- Fire Marshal bi-monthly meeting
- Projects in the works
 - Hose testing is complete
 - Department photos are in the process
 - Yucca: still going through the financials and finding things in the process. We finally put enough money in the bank to purchase a brush truck. Northern Arizona had one for sale, that we were able to purchase. Yucca is also trying to start a volunteer program out of station 2 which will help with response times. They are still partially staffed with part time employees.
 - Chief stated that Tina has put in her resignation, we wish her the best, we appreciate everything she has done over the last year, and good luck.
- Thank-You
 - None
- Anniversaries
 - None

6. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion only: Emergency Vehicle Repairs, Mechanic Chis Farrand to discuss engine work done Engine 121. (Chief Cunningham)

- Chris Farrand stated that the Chief asked him to explain why we lost the engine in 121. It is called dusting the engine, it takes the dirt between the air filter and the turbo but does not go through the air filter. This engine has 6 cylinders, on 2, 3, and 4 cylinder were dusted. There were two clamps loose on the fresh air side of the engine which took the loose dirt straight to 2, 3 and 4 cylinders. When tested the PSI there was 60 PSI in the intake, there should only be 1, maybe 2 PSI and now there is .03 PSI going in. Engine is good to go and is running great. Chairperson Foster asked if the air filter was clogged up. Chris responded that the clamps were loose which was allowing the dirt to flow freely instead of being vacuumed through the filter. We also found that the CCV (Crank Case Ventilation Filter) that sits on top of the valve cover on the engine, that the CCV filter had been taken out of the plastic housing. This allowed for the engine light to not come on because it wasn't getting a proper pressure reading. This has been replaced. Director Hommel asked if there were any preventive maintenance programs in place to keep this from happening. Chris stated that there is now. All services done have the clamps checked. Chairperson Foster asked if this was scheduled to be checked every couple month. Chris stated that the manufacture of the kit wanted a hundred-mile break-in drive and re-torque of the head, then up to two-hundred fifty hours, go back in and check all the valves per the engine manufacturer.
 - No action.

B. Discussion and possible action regarding: Approval of May 2022 Financial Reports. (Administration)

- Comptroller Kindelberger noted for the month of May the ending register balance for the warrant account at Wells Fargo Bank was \$1,227,117.29. Payroll account at National Bank of Arizona ending register balance \$90,000.41. Income \$374,473.8, based on our average collection our income is up \$100,000 for May; Expenses \$218,348.51.
 - Director Juneau motioned to approve the May 2021 report as presented. Director Payntar 2nd All in favor, motion carried.

C. Discussion only: Review records request for the month of May 2022. (Administration)

- Comptroller stated a request from Kenneth Cates / Owner, Fire Report, ready on 5/12/2022, 12 pages, collected zero dollars. R&G Medical Legal Solutions, Medical & Fire Report, ready on 5/23/2022, 10 pages, paid 5.00, emailed on 5/26/2022.
 - No action
- D. Discussion and possible action regarding: Renewal Intergovernmental Agreement (IGA) between GVFD and Northern Arizona Fire District (NAFD) for Emergency Response Services; approval of resolution regarding same. (Cunningham)
 - Chief Cunningham stated that the current IGA will be expiring at the end of this month. Chief negotiated a 24% increase and their board accepted that. This took it up \$4,736.00. In 2021 our call volume was 49 calls, so far this year we are at 17 calls, so we are on pace to run about the same number of calls. Last year we were about 4 calls a month, this year we are at about 3 ½ calls a month. This increase will put us at about \$487.00 a call.
 - Director Hommel moved to approved as presented. Director Juneau 2nd. All in favor, motion carried.
- E. Discussion and possible action regarding: Renewal of line of credit with Wells Fargo Bank; approval of resolution regarding same. (Administration)
 - Comptroller Kindelberger stated this is for the \$250,000 line of credit that we have as a safety net when we go through our dry season of taxes. Nothing has changed except the interest rate went from 3.25% to 3.50%.
 - Director Hommel moved to approve as recommended by staff. Director Juneau 2nd. All in favor, motion carried.
- F. Discussion and possible action regarding: Authorize new bank account with Wells Fargo Bank, administered through the Mohave County Treasurers for capital reserve; approval of resolution regarding the same. (Chief Cunningham)
 - Chief Cunningham stated that we would like to open a new account for capital reserves. We are expecting about \$100,000 to \$150,000 roll over this year. Clerk DeMaio asked if the only reason we are using Wells Fargo is because it goes through the Treasurer. Comptroller stated that we wanted it with the county to streamline the bank statements. The operating account and this capital account will come on one bank statement from the county.
 - Director Juneau moved to open a new bank account and the resolution regarding the same. Director Payntar 2nd. All in favor, motion carried.
- G. Discussion and possible action regarding: Authorized transfer of funds from the general operating account to the new capital reserve account. (Chief Cunningham)
 - Chief Cunningham stated that he would like to start the account out with \$50,000 then when we get through this year, we would like to move the roll over amount into the account. A lot of departments do this. It will set aside the funds for when we start making capital purchases, like vehicles.
 - Director Hommel moved to approve as recommended by staff. Director Juneau 2nd. All in favor, motion carried.

7. CALL TO THE PUBLIC. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Golden Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- No action

8. ADJOURNMENT.

- Chairperson Foster adjourned the meeting at approximately 9:27 a.m.

MINUTES prepared by: Tina Cripe / Mindy Kindelberger
(This is a working draft, until Board approval)

Date: 06/22/2022

By: _____
Board Clerk, Tony DeMaio

Approved:

DRAFT